

## **General Reminders**

### **Ongoing CCTV surveillance is carried out at the school**

- the purpose of the CCTV surveillance is to protect the safety of students, employees and visitors at the school, including in:
  - deterring the commission of unlawful activity on the school's premises
  - investigating any allegation or reasonable suspicion of unlawful activity on school premises
  - taking criminal, civil or disciplinary action in relation to any allegation or reasonable suspicion of unlawful activity on school premises or
  - protecting the safety of other people on school premises, including parents, carers and members of the community
- the footage will be held by the school security unit
- the footage may be disclosed to any person undertaking an investigation or taking civil or disciplinary action on behalf of the department, or to a court, in relation to any allegations of, or reasonable suspicion of, unlawful activity on school premises
- the footage may be provided to the police or another enforcement agency for the purposes of investigating criminal behaviour, and prosecution

**Insurance - Important Information:** In the event of injury, no personal injury insurance cover is provided by the NSW Department of Education for students in relation to school sporting activities, physical education lessons or any other school activity. The Department's public liability cover is fault-based and limited to breaches by the department of its duty of care to students that may result in claims for compensation.

**Permission to Publishing student information:** When your student first enrolled at Lithgow High School you signed the enrolment form to indicate your preference to Publishing student information. This permission remains in force for the duration of your student's enrolment or until you advise otherwise.

The Department of Education may publish or disclose information about your child for the purposes of sharing his/her experiences with other students, informing the school and broader community. This information may include your child's name, age, information collected during this activity such as photographs, sound & visual recordings of your child.

The communications in which your child's information may be published or disclosed include but are not limited to:

- Public websites of the Department of Education.
- the Department of Education intranet(staff only), blogs and wikis
- Department of Education publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department's websites
- Official Department and school social media accounts on networks such as YouTube, Facebook and Twitter.
- Local and metropolitan newspapers and magazines and other media outlets.
- Parents should be aware that when information is published on public websites and social media channels it can be linked to by third parties and may be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information.

Unless you have previously indicated otherwise permission is granted for the Department to publish and disclose information about my child in publicly accessible communications.